

**International ValueLinks Association e.V., President: Dr. Andreas Springer-Heinze, c/o Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH, Postfach 5180 Eschborn**

## **Data protection information**

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#### **1. Name and contact details of the responsible body**

This data protection information applies to us,

International ValueLinks Association e.V

President: Dr. Andreas Springer-Heinze

c/o Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH

Postfach 5180 Eschborn

E-Mail: [info@valuelinks.org](mailto:info@valuelinks.org)

as the responsible body.

#### **2. Collection and storage of personal data; type, purpose and use**

When you contact or order us, the following information is collected:

- Name, Gender
- Address
- E-Mail Address
- Telephone number (landline and/or mobile)
- Account data and CV, if applicable.

This concerns in particular also the establishment of contact over our web page, the expression of interest in seminar participation and the forwarding of application and personal information documents. In addition, all information necessary for the cooperation with us is collected.

The personal data is collected,

- to identify you as a member or business partner;
- to be able to advise and represent you appropriately;
- in order to fulfil our obligations to you;
- in order to meet our legal obligations;
- to correspond with you;
- for invoicing or, if necessary, for dunning purposes;
- for the purposes of permissible direct advertising;
- to assert any claims against you.

The processing of the personal data takes place on the occasion of your inquiry with us and is necessary for the purposes mentioned for the processing of your contact and for the fulfilment of obligations from the underlying contract.

The collected personal data will be stored until the end of the legal obligation to store them for merchants (6, 8 or 10 years after the end of the calendar year in which the contractual relationship was terminated) and then deleted. This does not apply in exceptional cases if we are obliged to store data for a longer period due to tax or commercial storage obligations (in accordance with HGB, StGB or AO) or if you have consented to further storage.

### **3. Passing on of data to third parties**

Your personal data will not be passed on to third parties. Exceptions to this only apply insofar as this is necessary for the processing of contractual relationships with you. This includes in particular the passing on to service providers commissioned by us (so-called contract processors) or other third parties whose activities are necessary for the execution of the contract (e.g. mail order companies or banks). The data passed on may be used by the third parties exclusively for the purposes mentioned.

### **4. Your rights as a data subject**

You as the data subject have various rights:

- Right of revocation: You can revoke your consent to us at any time. Data processing based on the revoked consent may then no longer be continued in the future.
- Right to information: You can request information about your personal data processed by us. This applies in particular to the purposes of data processing, the categories of personal data, if applicable the categories of recipients, the duration of storage, if applicable the origin of your data and if applicable for the existence of automated decision making including profiling and if applicable meaningful information on their details.

- Right of correction: You can demand the correction of incorrect or the completion of your personal data stored by us.

- Right of deletion: You may request the deletion of your personal data stored with us, insofar as their processing is not necessary to exercise the right to freedom of expression and information, to fulfil a legal obligation, for reasons of public interest or to assert, exercise or defend legal claims.

- Right to restrict processing: You may request that the processing of your personal data be restricted if you dispute the accuracy of the data, if the processing is unlawful but you refuse to delete it. You also have this right if we no longer need the data, but you do need it to assert, exercise or defend legal claims. In addition, you have this right if you have objected to the processing of your personal data;

- Right to Data Transfer: You may request that we provide you with the personal information you have provided to us in a structured, common and machine-readable format. Alternatively, you can request the direct transmission of the personal data you have provided to us to another person in charge, as far as this is possible.

- Right to complain: You can complain to the supervisory authority responsible for us, e.g. if you believe that we are illegally processing your personal data. The authority responsible for us is: Der Hessische Datenschutzbeauftragte Vereine, Referat 3.2, Postfach 65021 Wiesbaden, [poststelle@datenschutz.hessen.de](mailto:poststelle@datenschutz.hessen.de).

## **5. Your right of objection**

If we process your personal data on the basis of a legitimate interest, you have the right to object to such processing. If you wish to exercise your right of objection, you only need to notify us in writing. You are therefore welcome to contact us or send us an e-mail. You will find our contact details under point 1. of this data protection information.

## **6. Data processing via our website**

Certain personal data, including the IP address of website visitors, is also processed via our internet page at [www.valuelinks.org](http://www.valuelinks.org).